

Bilingual Authorization Program Transition Plan

The transition plan provides demonstration that each Commission approved Bilingual Authorization program understands the expectations embodied in the updated standards and performance expectations and has/is taking the steps to align the program with the new standards by the effective date of **July 1, 2023**. Further, it requires that each program consult with appropriate personnel within its own educational organization to ensure a successful transition and alignment with the standards. Finally, the transition plan allows the Commission to ensure that appropriate technical assistance is provided to assist programs in transitioning. It is expected that this document is submitted only after important conversations and planning have been done by institutional personnel about how the program will transition to the new standards. For more information about the new standards, see [PSA 22-06](#).

**Submit Signed Completed Transition Plans and URL to Accreditation@ctc.ca.gov
Submission Window– June 2022 to January 31, 2023**

- 1. Identify who has been involved in reviewing the updated standards and performance expectations and analyzing the current program to identify what will need to be modified.** *Include names and title/roles of the team that have been involved in this process. As a reminder, the Common Standards require collaboration with external stakeholders, so it is important to include stakeholder members in this process. (Add or delete rows to the table below as needed).*

Transition Team Member	Title/Role
Valerie Beltran	Professor of Education – EDUC 435 instructor, Chair of BILA program
Justin Saldaña	Associate professor – EDUC 436 instructor
Shana Matamala	Associate professor – Director of Teacher Education Program
Chrisitan Bracho	Associate professor – Professor of Education - EDUC 434 instructor
Anita Flemington	Professor of Education - EDUC 436 instructor
Isabel Orejel	Assistant Professor- Associate Program Chair
Maritza Galaviz	Teacher and Adjunct professor of EDUC 434– Basset Unified School District

- 2. Record of Transition Process.** *Key benchmarks are identified in the table below. Please note the dates when that benchmark has or will be addressed. You may add additional benchmarks if it is helpful to your program; blank rows have been provided. **The order of benchmarks below is not intended to determine the program’s transition process**; however, all programs must be aligned with the new standards by July 1, 2023, or the beginning of the 2023-24 academic year, whichever comes first.*

Record of Transition Process – Key Benchmarks	Date Benchmark Activity Began or Will Begin	Date Benchmark Completed or Anticipated Date Benchmark will be completed
Initial meeting with transition Team (#1 above) members	August 8, 2022	December 29, 2022
Revisions to course syllabi	August 8, 2022	December 29, 2022
Revisions to candidate handbooks/websites/other materials	September 2022	November 2022
Revisions to fieldwork handbook/materials	September 2022	November 2022
Orient faculty and train supervisors to revised program	September 2022	
Monthly meeting from August - December	August – December 2022	
Final meeting	January 12, 2023	
Submission date		
First cohort to begin revised program (by beginning of 2023-24 Academic Year) Enter date institution will begin offering program under the new standards.	Fall 2023	
Program must be aligned with new standards	N/A	July 1, 2023, or Academic Year 2023-24 whichever comes first

Transition Plan Submission Requirements

In addition to the completion of the previous pages of this transition plan, the following must also be submitted to complete the transition plan process. It is important to note that preparation of these documents for this transition plan will assist your program during Program Review as the updated versions of these documents will be required for Program Review during your institution’s regularly scheduled accreditation activities.

1. [Pathway\(s\) for Program Completion](#). Include options for candidate completion (concurrent, post-credential).
2. [Course Sequence](#). Draft course sequence that has been or will be submitted for institutional review and approval for inclusion in the course catalog.
3. [Description of Fieldwork](#) (1 page). A narrative that provides a clear description of how the program is designed to implement the fieldwork requirement (20 hours). The description should include how the program will implement fieldwork for concurrent candidates as well as candidates who are earning the Bilingual Authorization post-credential. It is expected that institutions work with post-credential candidates and partner districts/schools to provide candidates flexible options in meeting the fieldwork requirement. Link to: [Clinical Teaching Overview Dual Immersion Spanish Program](#)

4. [Course Matrix](#) with links to specific activities within the syllabi that provide documentation of Introduction (I), Practice (P), and Assessment (A) of candidate competencies. Institutions may still be in the planning process of for determining the (P) practice and (A) Assessment links portion of this exhibit. It is not expected that there will be (P) practice and (A) assessment links here until the time of the institution's site visit or next Program Review submission, whichever comes first.

Note: The I, P, A links to the full syllabus. Assignment titles next to I, P, or A link to the assignment and/or directions.

Bilingual Authorization Transition Plan Transmittal Page

Date of Submission of Transition Plan to Commission:

02/13/2023

Identify the date by which your institution will fully transition to the updated standards beginning with the cohort that enrolls:

Enter Date: 06/01/2023

I hereby signify my approval to transmit this plan to transition to the California Commission on Teacher Credentialing

Program Director and Contact: Enter Name /Title - Anita Flemington/Professor of Education

Phone: 626 3791446

Email: aflemington@laverne.edu

Signature: ___Anita Flemington

Unit Lead (Dean/Superintendent): Name and Title Dr. MD Haque - Dean, LaFetra College of Education

Phone: 909-448-4791

Email: mhaque@laverne.edu

Signature:  _____

Transition Plans must be posted to your accreditation website and the URL submitted to accreditation@ctc.ca.gov by January 31, 2023.

Plans that do not include required signatures will not be accepted and will be considered late after January 31, 2023.

The Committee on Accreditation (COA) will be notified of Transition Plans submitted after January 31, 2023.