

**Commission on Teacher Credentialing
Preliminary Report of Findings and Addendum**

Institution	University of La Verne	Program	CLEAR ADMINISTRATIVE SERVICES
Date of Review	November 2018		

Please complete the table below for all programs that were deemed to require “more information needed” by reviewers during Program Review (PR). Brief narrative (less than 75 words) is allowable but response must include links to evidence that address the issue identified by the reviewers.

Posting the Addendum

Information from the addendum must be posted on the institution’s accreditation website at least 60 days before the site visit, along with the original program review document and feedback from the program reviewers. Please do not resubmit your response the items below, responses need only be added to your institution’s accreditation website.

Standards Found to be Preliminarily Aligned	Standard 5
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Standards Requiring More Information	Comment from Program Reviewers	Response from Program
Standard 1: Program Design and Rationale	Provide evidence of how candidate competence is grounded in the CPSEL’s For example: include reference to the ILP and Coaches log.	CASC Candidates and their Executive Coaches are required to design Individual Induction Plans and maintain Coaching Logs that are aligned with CPSELs. Candidates and their coaches utilize CPSEL rubrics to reflect on the candidate’s performance in leading and improving instructional learning environments
Standard 2: Program Collaboration, Communication, and Coordination	The narrative states that the advisory committee is being envisioned, please provide evidence that this committee has been established and stakeholder input is regularly sought. Provide evidence of contract/agreements, MOU’s	

Standards Requiring More Information	Comment from Program Reviewers	Response from Program
	<p>Describe how the program individualizes professional learning opportunities for each candidate. It appears that the required courses are prescribed and offer limited opportunity for individualization of candidates in a job embedded coach based learning model based.</p> <p>Please clarify how the required readings and assignments are specific to needs of each candidate.</p> <p>Please provide evidence related to the formative feedback offered to professional learning providers.</p>	<p>Each CASC Candidate is required to work with an executive coach according to a set of qualifications outlined by ULV. Executive Coaches are then required to attend Executive Coach training aligned with the Coaches' Handbook designed by ULV. Coaches are required to maintain logs of contact with candidates that includes feedback according the CPSEL Rubrics.</p>
Standard 3: Selection and Training of Coaches	Please provide evidence of the well-defined criteria used to supervise coaches.	CASC candidates are asked to respond bi-annually to the Transformational Coaching and an Assessment of Coach/Candidate Pairing . Surveys and logs are overseen and maintained by ED LD Program Chair.
Standard 4: Professional Learning	<p>A. Please provide evidence of where the IIP identifies specific performance outcomes and data to demonstrate candidate proficiency.</p> <p>Clarification is needed regarding the differentiated learning opportunities outlined in the candidate's IIP.</p>	CASC candidates are enrolled in classes ED LD 586 A -B- C- D while working to clear their credential. Executive coaches and ULV Faculty utilize course assignments and criteria for success to ensure candidates' fidelity to their Individualized Induction Plans as outlined in the Executive Coaches' Handbook .

Standards Requiring More Information	Comment from Program Reviewers	Response from Program
	<p>Please provide evidence of how the IIP is periodically revisited for reflection and revision.</p> <p>C. If the IIP serves as the blueprint for the FULL induction experience, how is the professional learning from the coursework included in the IIP?</p> <p>D. Reviewers could not identify the “benchmark” assessment as identified in the standards. Please provide.</p> <p>In what ways do candidates use the cycle of inquiry and continuous improvement cycle to inform their leadership practice? Provide clarification.</p> <p>Please provide evidence regarding the appeal process.</p> <p>The link did not take the readers to the handbook.</p>	